



CAPTURE DOCUMENTS ANYWHERE

Even if an organization operates from only one location, managing documents and content is no easy process. That challenge multiplies when there are external stakeholders, branch offices, separate retail locations or franchises. In the past, regularly collecting documents from remote sites has meant physically shipping to a central site for scanning and networking each remote location with new computers and scanners.

With Kyocera and ShareBase, every location in an organization can have a centralized file share that's just as easy to use as a file folder on a desktop. Unlike traditional network file shares, which require organizations to have a shared network or VPN connection, ShareBase is a cloud file share that only requires access to the internet.

Whether you are a corporate HR department scanning employee applications and I-9s from multiple offices, a financial services organization collecting mortgage and supporting loan documentation from remote branches, or an insurance agent collecting policy documentation from the field, ShareBase connects your remote locations to your home base. Instead of learning how to access a new content management system, users simply scan documents with a Kyocera MFP that connects directly to a ShareBase account. With the push of a button, documents are scanned into a secure ShareBase folder and ready for sharing.

WORRY-FREE BACKUPS

Disaster is something that can strike any organization, and comes in many forms — an office fire, a hard drive failure resulting in lost local files, or even a massive storm with extensive wind and flooding that can ruin physical documents. Disaster recovery requires proactive measures so organizations can recover and continue no matter what.

ShareBase protects important documents in the event of a disaster. Once content is stored, backups and security are taken care of, so organizations big and small can rest easy knowing crucial information is safe in the cloud. And if there is ever a need to retrieve content from your ShareBase account, you can access files directly from your Kyocera connected MFP and print. The Kyocera ShareBase connector does not require a PC login, so disaster recovery of your files becomes even easier to access.

Learn more at [ShareBase.com](https://www.sharebase.com)

